



Entry-Level Human Resources Professional

*Are you a graduating senior looking for an exciting and challenging career?
This great opportunity could be for you!*

Job Description:

Our HR Associate positions are located in various manufacturing facilities throughout the U.S. Our HR Associates will complete a 12 – 24 month training and development plan, which includes: safety, hiring systems and processes, labor relations, affirmative action, compensation, benefits, staffing and recruitment and other core HR functions and processes. You are expected to demonstrate a high degree of motivation and energy to support and learn from a team of human resources professionals.

The position is designed to spend approximately 12 -24 months in a field location or the Atlanta corporate headquarters while completing the development plan. Following the completion of the development plan, you will be qualified to work within the manufacturing locations as an HR professional / manager and will be expected to relocate.

Education:

Bachelor's Degree in Human Resources or Business with a focus on HR
Co-op and/or internship experience strongly preferred
3.0 GPA in core coursework

Skills:

Ideal candidate is proficient in Microsoft office including Word, Excel and PowerPoint. Possess superior communication skills both oral and written, demonstrates initiative, strong planning and organizational skills, customer service skills and the ability to learn quickly. Must be a team player and able to take on multiple tasks, with multiple customers, and respond in an effective and timely manner.